

The main items are:

- An **updated list of parish contacts** with phone numbers was compiled, printed and circulated to all parishioners in October.
- A **leaflet appeal** for parish volunteers was produced and handed out at all Masses on one Sunday in November (a verbal appeal being made at these same Masses).

Newsletter followups to this appeal have kept the parish up to date with developments.

- Items on the **website** have been updated – though this is very dependent on individual contributors and how often they need to be asked!
- Informative **3 minute talks** (about a specific group's activities) from the pulpit at the end of Masses on a particular Sunday – only one take up on this. Once again I request more input on this highly effective means of communication.
- **Clashes of dates** – several of these have occurred – the latest being the J&P meeting and the Ecumenical Service at another church (to which we were all invited) arranged for the same date and time. Several years ago I did collate a calendar of parish event dates for the following year but
 1. it was really hard to obtain this info from parishioners
 2. there was little feed back as to how useful anyone had found it.
 3. many dates came up after such a calendar was produced.

I think it is **vital that we develop some method for avoiding such clashes** where possible and propose that we either:

1. produce a termly (as opposed to annual) sheet of dates or
2. have a small whiteboard at the back of the church or in the porch where organisers can write their planned event date (and where others hopefully look before making plans) or
3. Have a sheet per month with dates already on, to be in ring binder at back of church clearly labelled 'Parish Dates'. These to be filled in by the organiser of **any** parish event. School dates could be included. Such a system would initially need clear advertising to parishioners but, once established, could be of great help.

NB our Youth Worker, who is working across 4 parishes, is in particular need of some system to avoid clashes

I ask the Parish Council to agree to one of these proposals.

Ann Dodd
Communications Co-ordinator