

## **PARISH COUNCIL-MAINTENANCE REPORT –JANUARY 2010**

### **1. Church**

Internal-- No current activityô quotation for new pews obtained(via CL) and incorporated into 2010 PC Budget considerations.

Externalô No current activity---estimate for repainting of Church walls incorporated into 2010 PC Budget .

Porch/Entranceô no current activity-estimate for renovation incorporated into 2010 PC Budget considerations.

**2. Pathways/walls** ôsatisfactory but will need ad hocøpatching after severe winter.

**3. Fire Risk Assessment**ô the Assessment required by recent legislation has already been completed and a full report submitted to the PC. The assessment identified some shortfalls and set out how these needed to be addressed and relevant timescales.All relevant work has been completed(see Sept 09 Report)

**Health and Safety**-see below

**4. Presbytery Project**-an application for formal Planning Permission for the new Presbytery is being prepared following a successful pre-application submission to DCC.An updated plan will be displayed in Churches in due course.  
Water supplies have been shut off and the system drained down to avoid frost damage.

An inventory of the Presbytery and Parish Office contents has been completed and storage facilities(free) identified.Retained items will be moved progressively into storage.

**5. Gardens**ô Tony Grainger and team continue to maintain the Church and Presbytery gardens to a high standard. A proposal for essential work during 2010 has been incorporated into PC Budget 2010.

**6. Parish Centre**---.A quotation for overhead fan repair or replacement and resiting of spotlights over stageøneeds to be obtained(**JG/GD**)

**7. St Joseph's Hall**—no outstanding items.

**8. Parish Office**-----future location/needs included in **Presbytery Project** –see above

**9. Parish Centre Manager** ôsee Janice Varneyø's separate Hall Management report.

**10. Miscellaneous** — no items to report

**11. Health and Safety Audit** — it has been agreed to proceed with the appointment of the independent H and S consultancy (Precision Safety) recommended by the Diocese. This decision followed a series of meetings/discussions and an improved pricing structure.

The initial audit took place on 17<sup>th</sup> Dec and the formal contract is being prepared. The Senior Consultant said he was satisfied with the existing physical arrangements (apart from some signage items) and he will provide guidance/training to formalise the H and S programme.

Stewarding was provided at the annual Children's Liturgy service on Christmas Eve—with St Joseph's hall being used to provide a live TV link for the overflow. This was successful and no complaints received.

**John Gavin and Geoff Doyle will provide a verbal update on any of the above issues at the Jan 2010 PC Meeting.**

**ACTION—JG or GD as stated above.**

**Geoff Doyle—on behalf of the Maintenance Committee.—Jan 2010..**